**CONFIDENTIAL**

**BURSARY APPLICATION FORM**

Dear Applicant/Parent/ Legal Guardian/Spouse

Please complete the bursary application form carefully and ensure that all relevant documents are enclosed.

Please take note of the following in completing the application form:

|  |  |  |
| --- | --- | --- |
| **SECTION TO BE COMPLETED** | **TO BE COMPLETED BY PARENT** | **TO BE COMPLETED BY APPLICANT** |
| Section A | ✓ | ✓ |
| Section B | ✓ | ✓ |
| Section C | ✓ |  |
| Section D |  | ✓ |
| Section E | ✓ | ✓ |
| Section F | ✓ | ✓ |
| Section F |  |  |

For applicants applying for sponsorship please complete the following sections:

* Section A, C, D1, D2, E, F1, G

In circumstances where the applicant is receiving financial assistance or is financially dependent on a parent/legal guardian or spouse, please complete the following sections:

* Section B, F2

**SECTION A**

**STUDENT’S DETAILS**

|  |  |
| --- | --- |
| **TITLE:** | **MR  MRS  MISS  MASTER** |
| **MARITAL STATUS:** | **MARRIED  SINGLE** |
| **FIRST NAME:** | Click or tap here to enter text. |
| **SURNAME:** | Click or tap here to enter text. |
| **HOME ADDRESS:** | Click or tap here to enter text. |
| **POSTAL CODE:** | Click or tap here to enter text. |
| **CELL NUMBER:** | Click or tap here to enter text. |
| **RACE** | **INDIAN  AFRICAN  COLOURED**  **WHITE  OTHER** |
| **GENDER** | **MALE  FEMALE** |
| **ID NUMBER** | Click or tap here to enter text. |
| **AGE** | Click or tap here to enter text. |
| **DO YOU HAVE A DISABILITY?** | Click or tap here to enter text. |
| **IF YES, PLEASE SPECIFY** | Click or tap here to enter text. |
| **DRIVERS LICENCE** | Click or tap here to enter text. |
| **NATIONALITY** | Click or tap here to enter text. |
| **HOBBIES / INTERESTS** | Click or tap here to enter text. |
| **CURRENTLY STUDYING AT:** | Click or tap here to enter text. |
| **YOUR FIELD OF INTEREST:** | Click or tap here to enter text. |

**SECTION B**

**PARENTS/ LEGAL GUARDIAN/ SPOUSE EMPLOYMENT INFORMATION**

|  |  |  |
| --- | --- | --- |
| **FATHER / LEGAL**  **GUARDIAN** | **MOTHER / LEGAL**  **GUARDIAN** | **SPOUSE** |
| **NAME AND SURNAME** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **EMPLOYER NAME** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **DEPARTMENT** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **POSITION** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **GROSS SALARY** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**SECTION C**

**HIGHEST QUALIFICATION OBTAINED**

|  |  |  |
| --- | --- | --- |
| **NAME OF INSTITUTION (UNIVERSITY OR SCHOOL)** | Click or tap here to enter text. | |
| **YEAR OF STUDY COMPLETED** | Click or tap here to enter text. | |
| **HIGHEST GRADE / QUALIFICATION/ YEAR OF**  **STUDY COMPLETED** | Click or tap here to enter text. | |
| **SUBJECTS / MODULES COMPLETED** | **PASSED / FAILED** | **PERCENTAGE** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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**SECTION D**

**SECTION D1**

**DETAILS AND COST OF INTENDED STUDY**

|  |  |
| --- | --- |
| **DETAILS OF YEAR OF STUDY THAT YOU WOULD LIKE TO BE SPONSORED FOR** | Click or tap here to enter text. |
| **NAME OF QUALIFICATION** | Click or tap here to enter text. |
| **NAME OF INSTITUTION** | Click or tap here to enter text. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PLEASE INDICATE BELOW THE DETAILS OF THE SUBJECT THAT YOU WOULD LIKE TO BE SPONSORED FOR (Attach a list if the space below is not enough).** | | | | |
| **YEAR** | **SEMESTER** | **NAME OF SUBJECT** | | **COST** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | | Click or tap here to enter text. |
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| **COSTS** | | **DESCRIPTION** | **COST** | |
| **TUITION** | Click or tap here to enter text. | |
| **ACCOMODATION** | Click or tap here to enter text. | |
| **BOOKS** | Click or tap here to enter text. | |
| **OTHER (PLEASE SPECIFY)** | Click or tap here to enter text. | |
| **TOTAL COSTS (INCLUDING SUBJECT AND ADDITIONAL COSTS)** | | Click or tap here to enter text. | | |

**SECTION E**

**PERSONAL ACCOMPLISHMENTS:**

**(LIST OF BURSARIES, SCHOLARSHIPS, COURSES OR OTHER ACADEMIC ACHIEVEMENTS OR LIFE ACHIEVEMENTS YOU ARE PROUD OF)**

|  |  |
| --- | --- |
| **DATE** | **ACHIEVEMENT** |
| Click or tap to enter a date. | Click or tap here to enter text. |
| Click or tap to enter a date. | Click or tap here to enter text. |
| Click or tap to enter a date. | Click or tap here to enter text. |
| Click or tap to enter a date. | Click or tap here to enter text. |

**MOTIVATION FOR APPLICATION:**

|  |
| --- |
| Click or tap here to enter text. |

**SECTION F**

**SECTION F1**

|  |  |  |  |
| --- | --- | --- | --- |
| **DECLARATION OF APPLICANT** | | | |
| “I, the undersigned, declare that the information given in this form to the best of my knowledge is true and complete, including the information about my parents/legal guardian/spouse. I have submitted this information knowing that, if I wilfully stated anything which I know to be false or which I do not believe to be true, including any omissions, I may be declared ineligible for a Bursary. I voluntarily consent to Toyota Tsusho Africa (Pty) Ltd processing my personal information (in particular, my financial and education information) as defined in the Protection of Personal Information Act 4 of 2013 for the purpose/s of assessing my application for a bursary. I agree that Toyota Tsusho Africa may have access to my university academic results, other university-maintained information, and information I voluntarily submit to Toyota Tsusho Africa for the purposes of monitoring and reporting on my academic progress” | | | |
| Signature of Applicant | Click or tap here to enter text. | Date | Click or tap to enter a date. |

**SECTION F2**

|  |  |  |  |
| --- | --- | --- | --- |
| **DECLARATION OF PARENT/S/ LEGAL GUARDIAN OR SPOUSE** | | | |
| “I, the undersigned, declare that the information given in this form is true and complete. I have submitted this information knowing that, if I wilfully stated anything which I know to be false or which I do not believe to be true, including any omissions, will result in my child’s application for a bursary being declined. I voluntarily consent to Toyota Tsusho Africa (Pty) Ltd processing my personal information (in particular, my financial information) as defined in the Protection of Personal Information Act 4 of 2013 for the purpose/s of assessing this application for a bursary.  I further confirm support of this application for a bursary. | | | |
| Signature of Parent 1 /Guardian | Click or tap here to enter text. | Date | Click or tap to enter a date. |
| Signature of Parent 2 | Click or tap here to enter text. | Date | Click or tap to enter a date. |
| Signature of Spouse | Click or tap here to enter text. | Date | Click or tap to enter a date. |

**SECTION G**

**CHECKLIST**

|  |  |
| --- | --- |
| **DOCUMENTS REQUIRED** | **ENCLOSED** |
| **Certified Copies of the Student’s and Parent / Legal Guardians /Spouse Identity Document** | Click or tap here to enter text. |
| **Certified copy of latest Results / Transcript of Results Statement of Results achieved** | Click or tap here to enter text. |
| **Invoice or a quote from the Service Provider detailing the costs** | Click or tap here to enter text. |
| **Copy of latest Payslip of both Parents/ Legal Guardians/Spouse must be submitted** | Click or tap here to enter text. |

**Please note that Toyota Tsusho Africa (Pty) Ltd are under no obligation whatsoever to award any Bursaries. In the event that Toyota Tsusho Africa (Pty) Ltd decide to award any Bursaries, then the amount awarded will be at the sole and absolute discretion of the Company and will not be the full amount claimed for. If Toyota Tsusho Africa have previously awarded a Bursary to any Applicant, there is no obligation on the part of the Company to award another Bursary to the Applicant**

**ALL COMPLETED HARD COPIES OF APPLICATION FORM AND SUPPORTING DOCUMENTS TO BE HANDED TO THE BURSARY ADMINISTRATOR AT THE INSTITUTION**

**FOR INTERNAL USE ONLY**

**APPROVAL BY TOYOTA TSUSHO AFRICA (PTY) LTD**

**APPROVED BY DIRECTOR:** Click or tap here to enter text.

**DATE:** Click or tap to enter a date.

**APPROVED BY AUTHORISED PERSON:** Click or tap here to enter text.

**DATE:** Click or tap to enter a date.

**APPROVED BY HUMAN RESOURCES:** Click or tap here to enter text.

**DATE:** Click or tap to enter a date.